



AGREEMENT
ON THE IMPLEMENTATION OF COOPERATION IN TRAINING
OF MASTER DEGREE PROGRAM

between

SUMY STATE UNIVERSITY
(UKRAINE)

and

ABUJA CHAMBER OF COMMERCE & INDUSTRY, BEST CENTRE
(NIGERIA)

Sumy State University (hereinafter SumDU) represented by Rector Vasyl Karpusha, acting under University Charter on the one part, and Abuja Chamber of Commerce & Industry, BEST Centre (hereinafter BEST Centre) represented by Director General Victoria Akai acting under Certificate of Incorporation, entered into an agreement on the following:

1. Subject of the contract

1.1. The Parties agree to cooperate in the provision of educational services and training for students from Nigeria in the field of higher education:

- Master degree programs:
 - “Project Management“
 - “Business administration”

in the form of part-time / distance learning according to the current legislation of Ukraine and regulations of **SumDU**.

1.2. The training of students suggests that the graduates will obtain a certificate of Master Degree from **SumDU** on condition of successful completion of the program.

2. Description of the program and selection of program participants

2.1. SumDU Master degree programs duration is 1 year 4 months (3 semesters).

2.2. Minimum number of students to enroll and run the program for studying should be 15 persons.

2.3. Distance admission of program participants will be regulated by a separate agreement and will be carried out through Abuja Chamber of Commerce & Industry, Best Centre in accordance with Admission Rules and Regulations of **SumDU**.

2.4. Applicants from Nigeria for Master's degree admission should submit a Bachelor degree certificate with transcript, which is obtained at recognized Nigerian or other countries universities.

2.5. In order to ensure the program participants' rights to continue studies at **SumDU**, Bachelor degree certificates together with transcript shall be subject to the mandatory recognition procedure in Ukraine by Ministry of Education and Science of Ukraine. The recognition procedure shall take place after enrollment during the first semester of studying at **SumDU** according to the legislation of Ukraine.

2.6. Program participants have right to transfer for full-time study at **SumDU** and arrive to Ukraine to continue their education on full-time bases after successful completion of respective year of studies part-time / distantly. In this case a separate agreement for full-time students studies will be signed and another cost for full-time study will be set.

3. Obligations of the parties

3.1. Obligations of SumDU:

3.1.1. Timely provide **BEST Centre** with information on conditions of admission and training at **SumDU**.

3.1.2. In accordance with Admission Rules of **SumDU**, to hold an enrollment campaign and enroll the students who have successfully completed entrance exams and are recommended by the admission committee for enrollment.

3.1.3. To conduct a study process in a distant form in accordance with the legislation of Ukraine and regulatory framework of **SumDU**.

3.1.4. To provide access to **BEST Centre's** students to e-learning systems, handbooks and study materials of **SumDU**.

3.1.5. To conduct tutorial sessions, examinations and evaluations of students in order to assess the standard and level of knowledge of the students.

3.1.6. To provide distantly the counseling of students at **BEST Centre** location in accordance with curriculum schedule.

3.2 Obligations of BEST Centre:

3.2.1. To conduct promotion and advertising work on the possibility of part-time / distance Master degree education at **SumDU**.

3.2.2. To organize personal submission of necessary documents by applicants according to Admission Rules of **SumDU**.

3.2.3. To facilitate and mutually arrange students' admission, interviews, examination and enrollment process in coordination and under Admission Rules of **SumDU**.

3.2.4. To arrange delivery of students' legalized Bachelor degree certificates together with transcripts and their originals to **SumDU** for the process of recognition and keeping in students' personal files till graduation.

3.2.5 To provide properly equipped computer class and other facilities to the students in accordance with the training schedule of the distant form.

3.2.6. To provide students admitted to **SumDU** appropriate conditions for consultancy activity on the base of **BEST Centre**.

3.2.7. To provide timely school fees payment for students admitted for studying at **SumDU** under this project Agreement.

4. Tuition fees and payment procedure

4.1. The tuition fee for foreign students who will start their studies in 2023/2024 academic year under this Agreement is 700 USD per semester.

4.2. The fees mentioned in the clause 4.1. do not include:

- documents legalization with Ministry of Foreign Affairs of Nigeria and Embassy of Ukraine in Nigeria;
- processing of recognition of Bachelor degree documents with Ministry of Education and Science of Ukraine.

5. Force Majeure

5.1. The Parties are not responsible for full or partial non-fulfillment of their obligations under this Agreement, if such non-fulfilment is the result of force majeure circumstances that arose after signing the Agreement as a result of events of an extraordinary nature, as confirmed by the relevant state institutions of Ukraine.

6. Term of the Agreement, order of termination

6.1. The term of the Agreement shall be 1 (one) year after being signed by the Parties' authorized representatives. Any changes or amendments to the Agreement shall be approved by both Parties and executed in writing.

6.2. Either Party may terminate the Agreement at any time by providing a six months' prior written notice to the other Party; this can only be done after mutual consultations with an aim to avoid any misunderstanding. The Parties shall continue fulfilling their obligations until all program participants complete the current year or the work that is in progress when the Agreement is terminated.

6.3. The Parties may make changes and amendments to this Agreement by having supplementary agreements signed by the Parties' authorized representatives.

6.4. This Agreement is made on 4 pages in two copies in English.

6.5. Each Party receives one copy of the Agreement.

5. Details of the Parties and signatures

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Rector
Vasyl Karpusha

(signature)



Agreed:

Director of the Department
of International Education
Mykola Bozhko

(signature)

Abuja Chamber of Commerce & Industry, BEST Centre

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Director General
Victoria Akai

(signature)

Agreed:

Director, BEST Centre
Tinuke Temitope

(signature)

Date: 14 July 2023